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## 1. SCHOLARLY PAPERS

- Since this is an international journal, it is important that authors provide a broad context for their papers.
- With respect to intergenerational initiatives, authors are encouraged to address implications for practice, policy, and/or research.
- To help provide content balance, authors are encouraged to identify the primary emphasis of their article (research, practice or policy).

### Practice-Based Papers

- Provide a rationale for why the described program is important (describe the social issues addressed by the program).
- Describe the goals, participants, location, benefits, and lessons learned.
- Explain the cultural assumptions and values underlying the described program.
- Extend beyond a simple program description to include its relevance to other locales.
- Briefly describe the policy framework that drives the program.
- Discuss the implications for other practitioners, researchers, and policymakers.

### Research-Based Papers

- Include relevant literature, research question(s), methodology, and results.
- Discuss implications for practice, policy, and further research in an emerging multidisciplinary field of study.
- Include conceptual, theoretical, and/or empirical content.

### Policy-Based Papers

- Describe the policy and social issues addressed.
- Provide background on cultural assumptions and values underlying the article.
- Discuss implications for inquiry and practice.

**MANUSCRIPT LENGTH:** Your manuscript maybe approximately **15-20 typed pages** double-spaced (**approximately 5000 words including references and abstract**). Under special conditions, a paper with 6000 words could be considered.

**MANUSCRIPT STYLE:** References, citations, and general style of manuscripts should be prepared in accordance with the APA Publication Manual, 4th ed. Cite in the text by author and date (Smith, 1983) and include an alphabetical list at the end of the article. ([www.apa.org](http://www.apa.org)). If an author wishes to submit a paper that has been already prepared in another style, he or she may do so. However, if the paper is accepted (with or without reviewer's alterations), the author is fully responsible for retyping the manuscript in the correct style as indicated above. Neither the Editor nor the Publisher is responsible for re-preparing manuscript copy to adhere to the journal's style.

## MANUSCRIPT PREPARATION:

All parts of the manuscript should be typewritten, double-spaced, with margins of at least one inch on all sides. Number manuscript pages consecutively throughout the paper. Authors should also supply a shortened version of the title suitable for the running head, not exceeding 50 character spaces. Each article should be summarized in an abstract of not more than 100 words. Avoid abbreviations, diagrams, and reference to the text in the abstract. Please send ONE electronic copy via email attachment to [jirassistant@yahoo.com](mailto:jirassistant@yahoo.com).

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- Second "title page":** enclose an additional title page. Include the title again, plus:
- an ABSTRACT not more than 100 words. (Below the abstract provide 3-5 key words for bibliographic access, indexing, and abstracting purposes).

## 2. FROM THE FIELD PAPERS

In addition to scholarly papers, we are seeking the following contributions for review by a JIR Board committee:

### Programs, Reflections & New Ideas

**Program Profiles** (900-1400 words) are single-spaced descriptions of innovative, cutting-edge programs including information on: goals, participants, activities, benefits, lessons learned, other unique features and contact information.

**Reflections from the field** (900-1400 words) are critical reflections on specific topic/s of intergenerational relationships and practice. They could be based on personal experience in intergenerational relationships or statements from people participating in intergenerational programs or otherwise involved in intergenerational research. These submissions should include information on: background and rationale, explanation of relevance of the topic to the developing intergenerational field and discussion of relevance of the topic in a broader theoretical/conceptual context (as appropriate).

**New programs in the field** (900-1400 words) are concept papers about new program ideas or programs under development. This category will help to connect people interested in similar concepts or looking to develop new projects. Submissions under this category should include brief background, objectives and goals, and proposed methodology for the program(s).

### Book and Media Reviews

Publishers, distributors, and authors may submit adult books, children's books, videos, films, etc. for review to our editors. The subject matter must be intergenerational. Books and media in any language will be reviewed in English. The review (900-1400 words) should include a summary of the content and its relevance for publication in JIR highlighting the intergenerational components. Where appropriate, indicate age appropriateness, characteristics of special note and uniqueness of the piece.

### **Forum**

This section includes two or three short contributions (900-1400 words) from authors with diverse views and from different countries dealing with a specific question or intergenerational programming, research or policy. Readers are invited to submit questions for discussion in Forum.

### **3. SPELLING, GRAMMAR, AND**

**PUNCTUATION:** You are responsible for preparing manuscript copy which is clearly written in acceptable English and which contains no errors of spelling, grammar or punctuation. Neither the Editor nor the Publisher is responsible for correcting errors of spelling and grammar. The manuscript, after acceptance by the reviewers and editor, must be ready for typesetting as it is finally submitted by the author(s). Check the accuracy of all arithmetic calculations, statistics, numerical data, text citations and references. **INCONSISTENCIES MUST BE AVOIDED.** Be sure you are *consistent* in your use of abbreviations, terminology and in citing references, from one part of your paper to another.

### **4. PREPARATION OF TABLES, FIGURES, AND**

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- 300 dpi or higher
- Sized to fit on journal page
- EPS, TIFF, or PSD format only
- Submitted as separate files

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### **5. ALTERATIONS REQUIRED BY REFEREES AND**

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